

ROADS TO SUCCESS

174 East 104th Street 3rd floor
New York, NY 10029
646-519-5050
646-217-3147

Applicant's name: _____

The person named above has applied for a position as a group leader in our educational based children's after school. Your critical appraisal and confidential evaluation of this person will be of great help in selecting our staff.

It is most important that leaders of children possess great value and integrity, get along well with others, and are willing to contribute to a collaborative environment.

A group leader's after school work involves working with children between the ages of 5 and 15 for nine months. The group leader is with the children from 3pm to 6pm Monday through Friday. Because children can be very wearing, and because a group leader works closely with the students, the experience is demanding.

We would appreciate your providing confidential information about this applicant. On a number of occasions we find it necessary to hire on the basis of information supplied by references and statements made by the applicant. Therefore, we hope you will be candid, so that we may avoid mistakes.

Please complete the evaluation and return it to our address or simply fax it to us at 646-217-3147. Your speedy reply will be greatly appreciated.

Thank you for your response and our kind assistance.

Staff Reference Form for Roads to Success

How long have you known the applicant? In what capacity?

Would you hire/rehire this person? Yes ___ No ___ N/A ___ If no, for what reason?

<p>Motivation (desire to learn)</p> <p><input type="checkbox"/> very ambitious</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> indifferent</p> <p><input type="checkbox"/> purposeless</p>	<p>Enthusiasm</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>	<p>Loyalty</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>
<p>Emotional Maturity (self-control)</p> <p><input type="checkbox"/> very stable</p> <p><input type="checkbox"/> well-balanced</p> <p><input type="checkbox"/> below average</p> <p><input type="checkbox"/> unstable</p>	<p>Social Acceptability (response from others)</p> <p><input type="checkbox"/> sought out</p> <p><input type="checkbox"/> well-liked</p> <p><input type="checkbox"/> accepted</p> <p><input type="checkbox"/> tolerated</p> <p><input type="checkbox"/> avoided</p>	<p>Tolerance</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>
<p>Energy</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> poor</p>	<p>Responsibility</p> <p><input type="checkbox"/> always assumes</p> <p><input type="checkbox"/> often seeks</p> <p><input type="checkbox"/> accepted</p> <p><input type="checkbox"/> avoids</p> <p><input type="checkbox"/> never accepts</p>	<p>Communication</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>
<p>Social Attitude (concern for others)</p> <p><input type="checkbox"/> very concerned</p> <p><input type="checkbox"/> interested</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> indifferent</p> <p><input type="checkbox"/> anti-social</p>	<p>Humor</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>	<p>Understanding Children</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>
<p>Leadership (influence on others)</p> <p><input type="checkbox"/> always leads</p> <p><input type="checkbox"/> frequently leads</p> <p><input type="checkbox"/> seldom leads</p> <p><input type="checkbox"/> follower</p> <p><input type="checkbox"/> negative</p>	<p>Supervision and Guidance</p> <p><input type="checkbox"/> excellent</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> poor</p>	<p>Summary</p> <p><input type="checkbox"/> outstanding</p> <p><input type="checkbox"/> good</p> <p><input type="checkbox"/> average</p> <p><input type="checkbox"/> fair</p> <p><input type="checkbox"/> doubtful</p>

Why would the applicant make a good leader

Any additional comments you wish to make

To the best of your knowledge has the applicant ever had any criminal convictions for child sexual abuse offenses? Yes ___ No ___

Has the applicant ever had any criminal convictions? Yes ___ No ___

Print your name: _____ Signature: _____

School/company name: _____

School/company address: _____

Street City State Zip

School/company phone: _____

Home phone number: _____

Home address: _____

Street City State Zip